

1<sup>st</sup> April 2020



## Quick Heal Foundation

501, Metropolitan, Wakdewadi, Shivaji Nagar, Pune - 411005.  
Tel: 020 41467200 | Email: contact@quickhealfoundation.org

### MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU") is made and entered into on this 01<sup>st</sup> day of April 2020 ("Effective Date") by and between:

**Quick Heal Foundation**, a trust registered under the provisions of Bombay Public Trusts Act, 1950 and having its registered office at 603, Mayfair Towers, Wakdewadi, Shivaji Nagar, Pune 411 005, Maharashtra, India (hereinafter referred to as "QHF", which expression shall unless it be repugnant to the context or meaning hereof mean and include its trustees, executors, administrators and the trustees for the time being constituting QHF).

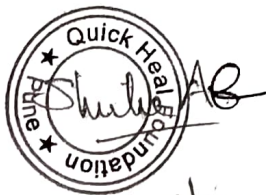
AND

Seth Kesarimal Porwal College of Arts and Science and Commerce, having its headquarters at Seth Kesarimal Porwal College of Arts and Science and Commerce, Kamptee 441 001, District - Nagpur (hereinafter referred to as "the Institute"/ SKPC\_Kampee which expression shall unless repugnant to the context shall mean and include its administrators, executors and permitted assigns).

WHEREAS:

1. QHF is a non-profit organization engaged in executing Corporate Social Responsibility ("CSR") initiatives of Quick Heal Technologies Limited ("QHTL") including but not limited to promotion of cybersecurity, promotion of education QHTL is a company incorporated under the provisions of Companies Act, 1956 and a leading provider of internet security solutions having its registered office in Pune, Maharashtra.
2. S. K. Porwal College of Arts, Science & Commerce conducts computer courses and is affiliated to RTM Nagpur University, Nagpur.
3. QHF desires to collaborate with such third parties to fulfill and implement the CSR initiatives.
4. The Institute has represented to QHF that it desires to participate in and support the CSR initiatives carried out by QHF;
5. Based on the representations made by the Institute, QHF desires to collaborate with the Institute on a non-exclusive basis in order to promote its objectives in accordance with the terms and conditions of this MOU;
6. The Parties wish to enter into this MOU in order to record their intent and understanding for the collaboration.

QHF and the Institute shall individually be referred to as a "Party" and collectively as the "Parties".



  
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S.K.P. College Kamptee

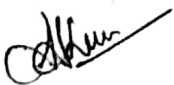


Contact Person: Mr. Ajay Shirke

Mobile: 9757028012479 | Email: ajay.shirke@quickhealfoundation.org

**NOW THIS MOU WITNESSETH AS UNDER:**

- 1) **Definitions:** In this MOU, unless the context or meaning otherwise requires, the following words and expressions shall have the following meanings:
  - 1.1 **Applicable Laws** shall mean any and all national, central, state, municipal and / or local legislations, rules, regulations, statutes, ordinances, bye-laws, directions, orders and decrees of any government, statutory or other authority and any other instrument or pronouncement having the force of law as may be issued and as may be in force from time to time.
  - 1.2 **Confidential Information** shall mean such proprietary information or data of either Party which is not available in the public domain and is considered to be confidential by its very nature.
  - 1.3 **Intellectual Property Rights** shall mean all worldwide intellectual property rights, including without limitation, copyrights, trademarks, service marks, know-how and all other proprietary rights, whether registered or unregistered.
  - 1.4 **MOU** shall mean this MOU, together with its Annexures, as may be supplemented, amended, restated or replaced from time to time in accordance with this MOU.
  - 1.5 **Term** shall have the meaning ascribed to it in clause 3.
- 2) **Scope:** The Parties have entered into this MOU on a non-exclusive basis in order to carry out such responsibilities, as more particularly detailed in Annexure A of this MOU. Unless otherwise indicated in Annexure A of this MOU or expressly agreed in writing between the Parties, QHF and the Institute will fulfil its respective obligations herein, respectively at their sole expense and without any cost to the other Party.
- 3) **Term and Termination:** This MOU will be valid and binding on the Parties for a period of 2 (Two) years commencing from the Effective Date unless otherwise terminated in accordance with this MOU. Either Party may terminate this MOU for convenience by providing a written notice of thirty (30) days to the other Party. Without prejudice to any other rights and remedies available to it hereunder or at law, QHF may at its sole discretion terminate this MOU immediately upon providing written notice to the Institute if the Institute is in breach of its obligations hereunder and such breach is not cured within seven (07) days from notice of receipt by QHF informing about such breach. Upon termination or expiry of this MOU, both the Parties will be relieved of their obligations save such liabilities that accrue prior to the termination or expiry of this MOU.
- 4) **Representations and Warranties:** Each of the Parties represents and warrants that it has the capacity to enter into this MOU and perform this MOU and all activities contemplated herein.
- 5) **Confidentiality:** Any information exchanged between the Parties, which is of proprietary and confidential nature, whether or not marked as such, will be treated as Confidential Information. The Parties will protect and maintain the secrecy of Confidential Information exchanged between them and shall disclose the Confidential Information only to its authorized personnel on a need to know basis. Either Party will send a reasonable prior written intimation to the other Party in the event either Party intends to make any public release / statement with regard to this MOU and / or matters contemplated herein.
- 6) **Intellectual Property Rights:** Each Party is the sole and exclusive owner of its Intellectual Property Rights and will not dispute the ownership in Intellectual Property Rights of the other Party. The Parties will seek each other's prior written approval in the event one Party seeks



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S.K.P. College Kamptee





access to the intellectual property of the other Party. The approval to such access, if granted, will be solely for the purposes of this MOU and will not be construed as any transfer of ownership or grant of license.

- 7) **Indemnity:** Each Party will indemnify the other Party from and against third party claim or loss of direct nature arising out of such Party's breach of the provisions of this MOU.
- 8) **Limitation of Liability:** TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT WILL EITHER PARTY HAVE ANY LIABILITY TO THE OTHER PARTY FOR ANY INDIRECT, INCIDENTAL, SPECULATIVE, SPECIAL OR CONSEQUENTIAL DAMAGES ARISING OUT OF OR IN CONNECTION WITH THIS MOU. The total aggregate liability of one Party towards the other Party will not in any event exceed the sums actually incurred by the Party so liable in performing its respective obligations hereunder.
- 9) **Governing Law and Jurisdiction:** This MOU will be governed by the laws of India. The Parties submit themselves to the exclusive jurisdiction of the courts of Pune, India.
- 10) **Force Majeure:** Neither Party will be liable for failure to perform its obligations during any period if performance is delayed or rendered impracticable or impossible due to circumstances beyond that Party's reasonable control.
- 11) **Relationship between Parties:** The relationship of the Parties will be on a principal to principal basis. Nothing contained herein is intended to constitute any partnership, joint venture, agency or other relationship between the Parties. QHF will not have legal or other relationship whatsoever with the personnel of the Institute in performing its obligations herein.
- 12) **Notices:** Any notice required to be given by either Party under this MOU shall be in writing and sent by registered mail directed to the following address. In the event any notice is sent by fax mail or telex it will be followed by a confirmation copy. The names of personnel of both the Parties mentioned in this clause will be deemed to be single point of contact between both the Parties for the purposes of this MOU.

To QHF:

Attention : Sugandha Dani  
Address: 501, The Metropolitan, Wakadewadi, Shivajinagar, Pune-411005  
Tel Nos.: +91 7219002547  
E-mail address: sugandha.dani@quickhealfoundation.org

To Institute/ SKPC\_Kampee:

Attention: Dr. Vinay Chavan  
Address: Seth Kesarimal Porwal College of Arts and Science and Commerce Kamptee 441,001,  
District - Nagpur  
Tel Nos.: 9890450520  
E-mail address: drvinaychavan@yahoo.co.in

SPoc 2: Dr. Kishor M Dhole

Tel Nos.: 9823666359  
E-mail address: km\_phd108@yahoo.co.in



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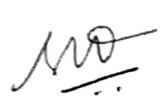
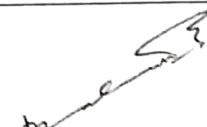

A notice given in accordance with this clause is deemed to be received:

- (i) If hand delivered, on delivery.
- (ii) If sent by prepaid post, 5 (five) days after date of posting; or
- (iii) If sent by e-mail, when the sender's system generates a message confirming successful transmission of the notice.

- 13) **Waiver:** Failure to enforce a provision of this MOU will not constitute a waiver.
- 14) **Compliance with Applicable Laws:** Each Party shall comply with the requirements of Applicable Laws while performing its obligations hereunder.
- 15) **Cumulative Rights:** Except as expressly provided herein, the rights, powers and remedies provided in this MOU are cumulative and not exclusive of any rights, powers and remedies provided by law.
- 16) **Assignment:** QHF may assign or transfer its rights and obligations hereunder to any third party without obtaining consent of the Institute.
- 17) **Miscellaneous:** This MOU: (a) may not be modified or amended, except by mutual written agreement of the Parties; (b) may be executed and delivered in counterparts, including by fax or email, each of which will be deemed an original; (c) has provisions which are severable and distinct from the others and if at any time one or more of such provisions is or becomes invalid, void and/or illegal the enforceability of the remaining provisions hereof will not in any way be affected or impaired thereby; and (d) constitutes the entire understanding between the Parties in relation to the subject matter hereof and supersedes any previous agreement or negotiations between the Parties.

IN WITNESS WHEREOF, THE PARTIES HAVE CAUSED THIS MOU TO BE EXECUTED THROUGH THEIR DULY AUTHORIZED REPRESENTATIVES AS OF THE DATE WRITTEN FIRST HEREINABOVE.

<p>SIGNED SEALED AND DELIVERED For "QUICK HEAL FOUNDATION"</p>  <p>Name: <b>Mr. Ajay Shirke</b> Designation: Program Manager, CSR</p>	<p>SIGNED SEALED AND DELIVERED For "Seth Kesarimal Porwal College of Arts and Science and Commerce"</p>  <p>Name: <b>Dr. Vinay Chavan</b> Designation: Professor &amp; Head, Department of Computer Science</p>
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<p>Witness</p>  <p>Name: <b>Mrs. Sugandha Dani</b> Designation: Sr. Executive, CSR</p>	<p>Witness</p>  <p>Name: <b>S.K.P. College Kamptee</b> Designation: <b>Principal</b></p> 
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**ANNEXURE A – SCOPE**

1) **Project Details:** The project details are as follows:

**1. Earn & Learn: Cyber Security Awareness Campaign**

**Eligibility: computer science student**

**Project cost & Disbursement schedule**

**Disclaimer:** Regardless of anything contained to the contrary in this MOU, the Parties hereby agree that the “Earn and Learn” scheme as formulated herein and all necessary activities in relation to the same, whose discharge by its very nature requires availability of the representatives of both the Parties in person, will not be implemented during the subsistence of force majeure events, including without limitation, COVID-19. If the force majeure events or circumstances thereto are mitigated or cease to exist, the Parties will mutually decide on the further course of action pertaining to “Earn and Learn” scheme.

**Roles and responsibilities of QHF:** The roles and responsibilities of QHF will be as follows:

1. Earn & Learn:

- i. Provide training to selected volunteers.
- ii. Provide required material in hard / soft form to institutes.
- iii. Appoint and rope in coordinator for M&E
- iv. Make payment to institutes.

2) **Roles and Responsibilities of the Institute:** The roles and responsibilities of the Institute will be as follows:

1. Earn & Learn:

- a. Provide student volunteers as per requirement of QHF.
- b. Provide faculty coordinators and SPoC for activity.
- c. Student volunteers to deliver presentation as per guidelines of QHF.
- d. Teacher coordinator to submit timely reports (M&E)
- e. Distribute payment to student volunteers as per list shared by QHF.



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S.K.P. College Kamptee



## Minutes of Meeting

Dated: 3-3-2021

<b>From:</b> Quick Heal Foundation	<b>To:</b> All Participants + Associated Colleges
Date & Time	Wednesday 3 <sup>rd</sup> March 2021 / 4:00 – 5:00 PM
Meeting Venue	Virtual – Zoom Meeting
Minutes prepared by	Mrs. Sugandha Dani
Subject	Earn & Learn – Adding quality

Participants and Distribution list	
Name	Institution
Sugandha Dani	Quick Heal Foundation
Ajay Shirke	Quick Heal Foundation
ABHIJEET KALE	Bandodkar College, Thane
Akshada Kulkarni	MIT, Alandi
Bapu CHENDAGE	PAH Solapur University
Dhanraj Deshpande	R. H. Sapat CoE, Nashik
Dr Charansing Kayte	GIFS, Aurangabad
Dr Rajendra Kumbhar	KBPIMSR, Satara
Dr. Haridas Kharat	SKC, Akoal
Dr. Madhuri Sahasrabudhe	Maulana Azad, Aurangabad
Dr. Swati Sayankar	K.B.Joshi IIT, Pune
Harshita Vachhani	Pratibha College, Chinchwad
Imran Inamdar	NMCoE, Peth Naka
JYOTI MASHALKAR	Shahu College Latur
Kalyani Namjoshi	K.B.Joshi IIT, Pune
Kishor Dhole	S. K. Porwal College, Kamptee
Mangal Gaware	SPMM, Baramati
Manish Joshi	KBCNMU, Jalgaon
Manisha Gadekar	AMC, Hadapsar
Manjusha Suroshi	New ACS, Nagar
Moses kolet	Bandodkar College, Thane
prashant mulay	AMC, Hadapsar
Rajashri Patil	Vivekanand College, Kolhapur
Rajivkumar Mente	PAH Solapur University
RAJU BAHIRJI AMLE	KBCNMU, Jalgaon
Ranjit Patil	Dr. D. Y. Patil College, Pimpri
Saima Shaikh	Maharashtra College, Mumbai
sandeep kamble	Valia College, Mumbai
Sangita Nimbalkar	New ACS, Nagar
Sarika Jadhav	Pratibha College, Chinchwad
Sitaram Kawade	SNA, Sangamner
Sujata Patil	Dr. D. Y. Patil College, Pimpri
Vinay Chavan	S. K. Porwal College, Kamptee
Zohra Yasmeen	S. S. Maniar College, Nagpur



Sr. No.	Discussion Point	By
1.	Mr. Ajay Shirke briefed about “Earn & Learn” activity and its execution process	Mr. Ajay Shirke (QHF)
2.	He explained new CSR policy to all participants	Mr. Ajay Shirke (QHF)
3.	Sugandha Dani listed parameters which will be carry weightage from this year	Mrs. Sugandha Dani (QHF)
4.	There were suggestions on following points	
a.	Involvement of faculty coordinator while defining parameters for quality measurement	Prof. Akshada Kulkarni (MIT, Alandi)
b.	There should be presentations for teachers & parents. Teacher coordinators may assist volunteers to make presentations effective	Prof. Madhuri Sahasrabudhe (Maulana Azad, A’bad)
c.	There may be pre- and post-presentations observed by teacher coordinators to assess improvement in volunteers	Prof. Imran Inamdar (NMCoE, Peth Naka)
d.	Small projects / Quizzes can be designed for school students like collection of data on cyber crime from their nearby areas Based on performance, students should be felicitated	Prof. Haridas Kharat (SKC, Akola), Prof. Manish Joshi (KBCNMU, Jalgaon)
e.	Design small questionnaire / feedback to gauge knowledge of students and their reviews Setup cyber cell by volunteers in their native places to guide and help people stay safe in cyber world	Prof. Ranjit Patil (Dr. D. Y. Patil College, Pimpri)
f.	Provide posters to volunteers which can be used in presentations in remote areas or places with lack of infrastructure	Prof. Sangeeta Nimbalkar (New ACS, Nagar)
g.	QHF should design online course on cyber security awareness followed by examination to assess student’s knowledge about cyber security	Prof. Haridas Kharat (SKC, Akola), Prof. Kishor Dhole (S. K. Porwal College, Kamptee)

Concluding Remarks	Deadlines Deliverables	Action taken by
Send views and suggestions to make “Earn & Learn” activity quantifiable Suggestions should be considering point-based system for all stakeholders – Volunteers, Teacher coordinators and Institution	Wednesday 11 <sup>th</sup> March 2021	All participants
All suggestions will be shared to CSR committee and final points will be shared to all participants on email	March last week	QHF
Next meeting will be conducted to discuss parameters for quality measurement	April 2 <sup>nd</sup> Week	QHF
Zones to be communicated and zone-wise meeting will be scheduled to finalize further timeline and roadmap for execution of activity	June 2 <sup>nd</sup> Week	QHF

**Minutes of Meeting 19/04/22**

<b>Meeting to brief on Cyber Shiksha for Cyber Suraksha Project – Earn &amp; Learn Initiative</b>	
<b>Meeting Agenda</b>	To brief about road map, timeline and execution plan of Earn & learn initiative in year 2022-23
<b>Date, time &amp; Venue</b>	19/04/22 11:30 – 12:30 PM, Zoom meeting
<b>Attendees</b>	QHF Ajay Shirke Sugandha Dani Gayatri Pawar
<b>Attendees - Institutions</b> Abhijeet Kale Akshada Kulkarni Ashish Badhiye Bhagyashree Dharaskar Charansing Kayte Dipali Mali Haridas Kharat Harshita Vachhani Imran Inamdar Jyoti Mashalkar Kalyani Namjoshi Kishor Dhole Madhuri Sahasrabuddhe Manali Sakpal Mangal Gaware Manish Joshi	Manisha Gadekar Manisha Jagdale Moses Kolet Priyanka Shelar Rahul Mandlik Rajashree Patil Rajendra Kumbhar Rajesh Bade Rajivkumar Mente Raju Amle Saima Shaikh Sujata Patil Swati Dhanarde Swati Sayankar Vidya Bankar V. B. Waghmare Zohra Yasmeen
<b>Points of Discussion:</b> <ul style="list-style-type: none"> <li>Ajay Shirke, briefed about change in student’s psychology, behaviour, and work culture due to pandemic. He explained about government’s new guidelines towards CSR initiatives. He further guided representatives of institutions about how QHF is adapting this change and using it for betterment of students while focusing on outcome from project by nurturing students.</li> <li>Sugandha Dani explained process flow, road map and timeline for this year’s Earn &amp; learn initiative. Zone wise teacher orientation will be conducted online. Every institution will be evaluated based on qualitative and quantitative parameters</li> <li>All representatives from institutions were enthusiastic about this project. New joiners had queries regarding training and other process. Suggestion for recording of training session was also given.</li> </ul>	
<b>Conclusion:</b> <ul style="list-style-type: none"> <li>QHF to share MoU draft with all institutions along with due diligence form</li> <li>On receipt of required documents and information, MoU will be signed digitally on or before 30/4/22</li> <li>Institutions have to put QHF logo and website link on their website</li> <li>Zone wise online teacher orientation will start from May 2<sup>nd</sup> week.</li> <li>Teachers to conduct orientation session for interested candidates</li> <li>Candidates must successfully complete online course “Cyber Shield” and have certificate</li> <li>For new institutions, who have not yet enrolled for this course or those institutions where examination is pending should connect to QHF SPOC – Sugandha Dani</li> </ul>	



**Quick Heal**

**Securing Futures**  
*A CSR initiative*